

MEETING MINUTES

Topic: Meeting 17- Individual Analysis Reports

Monday, November 5, 2018- 10:30 am- 11:30 am

Location: Capstone Room

Minutes recorded by: Braden Weiler

Meeting called by: James Seganti

Attendees: Damian Lumm, Angel Montiel, Caleb Hatcher, James Seganti, Braden Weiler

Table 1. Record of meeting.

10:30 am to 11:00 am	Introductions <ul style="list-style-type: none">● Discussed talking with Singne to purchase the following items:<ul style="list-style-type: none">○ 16 x 8 propeller○ Team logo to put on shirts○ Controller/ Adapter for Realflight○ SAE membership● Went over what Fred from the Flagstaff Flyers talked about with James and Braden on Friday● Discussed talking with Dr. Shafer for Caleb and James individual analyses and to ask about using the thrust stand for our ME 495 project● Made plans to finish our first iteration before Friday in order to show Dr. Tester and the Flagstaff Flyers to get feedback about any changes that need to be made
11:00 am to 11:30 am	Capstone Work <ul style="list-style-type: none">● James and Angel went to talk with Singne about purchasing the items that we need and to ask if buying a logo for shirts is something that can be purchased through our capstone budget● Went over the numbers that should remain the same for our calculations such as the coefficient of lift, drag coefficient, wing span, and an estimated weight
	Plans for next meeting/ Assigned Tasks <ul style="list-style-type: none">● Skipping meeting on Friday in order to give everyone time to finish up the individual analysis reports

	<ul style="list-style-type: none">• Upload the individual analyses once they are complete so all team members can go through them• Start thinking about what needs to go into the Final Proposal Presentation
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Next formal meeting: November 12, 2018, Capstone Room, Engineering Building, at 10:30 am